



## **REGULATIONS FOR THE ACCEPTANCE OF NEW MEMBERS in the Doctoral School of Hungarian Studies**

### **Art. 1 - Legal Framework**

These Regulations are based on the following documents:

- a) Higher Education Law No. 199/2023;
- b) Emergency Ordinance No. 95 of June 28, 2024, amending and supplementing Law No. 198/2023 on Pre-university Education and Law No. 199/2023 on Higher Education;
- c) Order No. 3020/2024 of January 8, 2024, approving the Framework Regulation on doctoral studies;
- d) Order No. 3692/2024 of February 1, 2024, on the list of nationally recognized programs for establishing the degree of similarity for final studies;
- e) Order No. 3693/2024 of February 1, 2024, approving the Framework Methodology on the organization of admission to higher education in short-term, bachelor's, master's, and doctoral university study cycles;
- f) Emergency Ordinance No. 95/June 29, 2024, amending and supplementing Law No. 198/2023 on pre-university education and Law No. 199/2023 on higher education;
- g) Order No. 3482 of March 24, 2016, approving the Regulations on the organization and functioning of the National Council for the Accreditation of Academic Titles, Diplomas, and Certificates and the Regulations on the organization and functioning of the National Council for the Accreditation of Academic Titles, Diplomas, and Certificates;
- h) Order of the Minister of Education No. 5110/September 17, 2018, approving the minimum national standards required and mandatory for the award of a doctoral degree (from the 2025-2026 academic year, it will be replaced by Order No. 3018 of January 13, 2025);
- i) Order No. 3131/2018 of January 30, 2018, on the inclusion of courses on academic ethics and integrity in the curricula for all university study programs organized in higher education institutions within the national education system;



j) Annex to OME No. 3998/2024 of March 12, 2024 - Methodology for granting the habilitation certificate;

k) Senate Decision (Babeş-Bolyai University of Cluj-Napoca) No. 78/2024 of June 10, 2024, regarding the approval of the Babeş-Bolyai University Regulations on the organization and conduct of the habilitation process and the co-opting of doctoral supervisors;

l) Babeş-Bolyai University Regulations on the organization and conduct of doctoral studies (amended by HS 147/25.11.2024).

## **Art. 2. Obtaining membership in the Doctoral School of Hungarian Studies:**

2.1. Teaching staff/researchers who meet the following criteria may become members of the Doctoral School of Hungarian Studies:

- a. have obtained their habilitation within an IOSUD of the Universitaria consortium or at a prestigious university in Romania or abroad (in the field of philology);
- b. have their main job/a permanent employment contract at Babeş-Bolyai University in Cluj-Napoca, at universities in the Universitaria consortium, at research institutes, or at other universities recognized as prestigious in the field of habilitation and Hungarian studies.
- c. have relevant research in the field of Hungarian studies or related research areas

2.2. The procedure for obtaining membership of the Doctoral School of Hungarian Studies is described in the Regulations of Babeş-Bolyai University in Cluj-Napoca on the public defense of habilitation theses and the co-opting of doctoral supervisors.

2.3. The application file shall be sent electronically to the secretariat of the Doctoral School of Hungarian Studies, which shall register it and send it electronically to the school council.

2.4. The council of the Doctoral School of Hungarian Studies shall issue a resolution on the file within 30 days of its registration, after consulting all the professors of the Doctoral School of Hungarian Studies. The decision shall be justified in the minutes of the consultation meeting, which shall be sent to the Institute of Doctoral Studies of Babeş-Bolyai University, together with the file, and communicated (in copy) to the candidate.

## **Art. 3. Contents of the application file**

The application file shall contain the following:



- a. The candidate's application to the council of the Doctoral School of Hungarian Studies to become a member of the Doctoral School of Hungarian Studies, containing a brief statement of motivation for the application.
- b. A copy of the Ministerial Order regarding the habilitation (or a similar document, including official recognition of a habilitation obtained abroad).
- c. Updated CV.
- d. A description of the candidate's research area for future doctoral students (max. 6000 characters with spaces). Reference must be made to the candidate's current research directions (indicating the candidate's publications in these directions over the last 4 years), as well as to the programs/grants/groups/research centers in which future doctoral students may be included and of which the candidate is a member/leader at the time of submission of the application.
- e. Fulfilment of the minimum and mandatory standards for habilitation established by CNATDCU for the field of Philology and the additional standards established by the Faculty of Letters.
- f. The agreement of the institution where the applicant is employed, if he/she is not an employee of Babeş-Bolyai University.

#### **Art. 4. Approval/acceptance of the application by the Doctoral School of Hungarian Studies**

- 4.1. The file shall be submitted to a consultative vote by all professors of the Doctoral School of Hungarian Studies.
- 4.2. Following this vote, the school council shall issue a resolution on the file within 30 days of its registration.
- 4.3. The minutes shall mention the result of the vote and the reasons for accepting or rejecting the application file.
- 4.4. In case of rejection, the candidate may reapply with a similar application only in the year following the one in which they were rejected.
- 4.5. If the application is accepted, the minutes and the candidate's file shall be sent to the Institute for Doctoral Studies for validation by the CSUD.
- 4.6. Affiliation will be decided by a decision of the Senate of Babeş-Bolyai University in Cluj-Napoca, which the Institute of Doctoral Studies will communicate to the Doctoral School of Hungarian Studies and to the candidate.

#### **Art. 5. Criteria for accepting a new member into the Doctoral School of Hungarian Studies**

- 5.1. Any new application for admission to the Doctoral School of Hungarian Studies will be discussed in terms of two aspects, which will be explicitly recorded in the minutes:



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- a. the opportunity to accept a new member in the strategic development plan of the Doctoral School of Hungarian Studies for the coming years;
  - b. the scientific and academic quality, as well as the ethical profile of the new member, and the estimated impact of their co-opting on the Doctoral School of Hungarian Studies.
- 5.2. In assessing the opportunity to accept new members into the Doctoral School of Hungarian Studies, the following aspects shall be taken into account:
- a. the number of doctoral supervisors in the subfield targeted by the new candidate and the judicious distribution of doctoral supervisors across subfields within the doctoral school.
  - b. the possibility of attracting new doctoral students to the Doctoral School of Hungarian Studies.
  - c. the candidate's ability (as evidenced by the information included in the file) to attract grants, cotutelles, and collaborations with prestigious universities/doctoral schools
6. Following the acceptance of a new member, the Doctoral School of Hungarian Studies will post on its website the professional profile of the new member, as well as the topics and bibliography established by them for admission to doctoral studies in the current year.